

Request for Proposal

for

**Consulting Services to Review and Update the  
Canadian Driver Licence Agreement (CDLA)  
Administrative Guide**

**CANADIAN COUNCIL OF MOTOR TRANSPORT ADMINISTRATORS (CCMTA)**

February 17, 2026

Interested bidders must access  
[www.merx.com](http://www.merx.com) to obtain submission details

Released by: The Canadian Council of Motor Transport Administrators (CCMTA)

## 1.0 Background

The Canadian Council of Motor Transport Administrators (CCMTA) is the national coordinating body for motor transport administrators in Canada. CCMTA provides a forum for federal, provincial, and territorial governments to collaborate on matters of driver licensing, vehicle registration, commercial vehicle safety, and road user programs.

Through its committees and working groups, CCMTA develops pan-Canadian standards, agreements, and guidelines that promote harmonization and reciprocity across jurisdictions. This collaborative model ensures that Canadians benefit from a consistent and safe highway transportation system regardless of where they live or travel.

CCMTA's Driver Programs and Standard Committee (DP&S) Program Committee oversees work related to licensing, convictions, and records management. Within this structure, the Canadian Driver Licence Agreement (CDLA) Operations Overview Committee provides operational leadership and subject matter expertise to ensure national consistency in the administration of driver licensing across Canada.

### **About the Canadian Driver Licence Agreement (CDLA)**

The CDLA is a pan-Canadian framework that upholds the guiding principle of *“one driver – one licence – one record – one identity.”* It supports reciprocity and harmonization in how driver licences, suspensions, and convictions are administered across all 13 Canadian jurisdictions.

The CDLA ensures that:

- Each driver has a single licensing jurisdiction responsible for maintaining their record;
- Driver convictions and administrative actions are consistently recognized nationwide; and
- Jurisdictions can exchange information securely and efficiently to protect road safety and public trust.

The CDLA is supported by an Administrative Guide that provides operational direction, interpretation tools, and reference materials for all jurisdictions. Periodic updates to this guide are essential to maintain accuracy, reflect legislative changes, and preserve inter-jurisdictional consistency.